HOT-WORK - PERMIT TO WORK (Template)

This template or equivalent template which meets the requirements of <u>AS1674.1</u> "Safety in welding and allied processes" is to be completed for each Hot work activity.

The University Information Sheet for Hot-work should be read prior to completion of this form.

To be completed by the Responsible officer (Supervisor) for the hot work:

PERMIT NO. _____

| Time of the hot-work | This permit is valid from am/pm or | n/_/ | to | _am/pm on// | | |
|----------------------|---|------------------------|----|-------------|--|--|
| Location | Campus: | Building (or nearest): | | | | |
| | Specific location of the hot-work (e.g.room or area (describe): | | | | | |

| Equipment to be used | |
|--------------------------|--|
| (including PPE) | |
| eg, gloves, welders | |
| mask, shielding, and | |
| fire fighting equipment. | |

| Site Inspection and following checks have been made by the Responsible Officer | | N/A |
|--|--|-----|
| A hot-work Risk Assessment for the activity has been conducted in accordance with the Hazard Management HSW | | |
| Handbook chapter and attached | | |
| Other work Permits identified completed and attached (e.g. Confined Spaces) if applicable | | |
| Fire detection systems have been isolated within the area for the duration of the hot-work | | |
| (contact Campus Security ext 35990). | | |
| Services (electricity, gas, water, hydraulic) isolated if applicable | | |
| Warning signs and barricades are in place to prevent unauthorised entry | | |
| All persons involved with hot-work are proficient or competent and a copy of their instruction/training is on file | | |
| The Personal Protective Equipment identified on the Risk Assessment are in use | | |
| Spark/flash/protective screens are in place | | |
| Equipment is in good condition and conforms to required standards | | |

Equipment is in good condition and conforms to required standards Wind direction is satisfactory for hot-work to be done (if applicable) HSW Handbook

| HSW Handbook | Hot Work (Information Sheet) | Effective Date: | 23 September 2020 | Version 2.0 | |
|---------------|--|-----------------|-------------------|-------------|--|
| Authorised by | Director, Health Safety and Wellbeing | Review Date: | 23 September 2023 | Page 2 of 2 | |
| Warning | This process is uncontrolled when printed. The current version of this document is available on the HSW Website. | | | | |