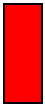


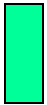
TRAINING PLAN (20##)- as at - / -- /20--

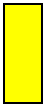
SCHOOL/BRANCH: [INSERT NAME OF SCHOOL/BRANCH]


Note:

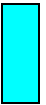
LEGEND


Essential (Day 1-5)  (Note - The time-frame is determined by the School/Branch)


Essential (one-off instruction/training prior to completing the activity/accessing an area. 

Essential prior to commencement of activity then refresher each year 

Essential prior to commencement of activity then refresher each 2 yrs 

Essential prior to commencement of activity then refresher each 3 yrs 

Essential prior to commencement of activity then refresher each 5 yrs 

Not Applicable 

Names	Level 2 (Instruction) (A level of proficiency is required before completing the task)			Level 3 (Training) (Competency/licence/qualification is required before completing the task/role.)				
	(Proficiency)	(Proficiency)	(Proficiency)	(Competency)	(Competency)	Competency	(Competency)	(Competency)

HSW Handbook	HSW Training Plan	Effective Date:	6 June 2017	Version 3.1
Authorised by	Chief Operating Officer (University Operations)	Review Date:	6 June 2020	Page 1 of 1
Warning	This process is uncontrolled when printed. The current version of this document is available on the HSW Website.			