APPENDIX E (Page 1 of 1)

REGISTRATION AND LICENSING

General

Plant/equipment registrations

The School/Branch/Faculty/Division who has control of an item of plant/equipment that requires registration in accordance with the WHS Regulations may apply to the regulator (<u>SafeWork SA</u>) for the registration of that item of plant/equipment.

Plant/equipment registration is issued for a maximum 5 year period. Registration of plant design does not expire.

If your area is responsible you must:

Keep a copy of your registration and all inspection certificates/reports
Ensure the registration number is marked on or near the item of plant/equipment
Provide your registration documents to the SafeWork SA inspectors, if requested
Notify SafeWork SA of any change of details

SafeWork SA send out renewals for plant/equipment registration when due.

HSW Handbook	Plant/Equipment Safety Management	Effective Date:	April 2021	Version 4.0
Authorised by	Chief Operating Officer (University Operations)	Review Date:	1 April 2024	Page 1 of 1
Warning	This process is uncontrolled when printed. The current version of this document is available on the HSW Website.			